



Recognized by Government of Maharashtra & Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University and Run by R. T. M. Technical and Education Society, Nagpur.

NAAC Accredited with A+ Grade (CGPA of 3.35)

**KUMBHALKAR COLLEGE OF SOCIAL WORK**

Sevagram Road, Kakawadi, Wardha- 442001

<https://kcswardha.in> Email : [kcswardha@rediffmail.com](mailto:kcswardha@rediffmail.com)

Dr. Chandu K. Papatkar  
(Principal)

Date:-15/11/2021

### NOTICE-1

All the members of IQAC are informed that we conduct the meeting on dated 25/ 11/2022. In this meeting we will discuss the following 10 aspect given in the meeting agenda. Those 10 aspects are related to quality, research, extension & student.

So, all members are requested to attain the meeting.


**Meeting Date:** 25/ 11/2022


**Meeting Time:** 11:00am

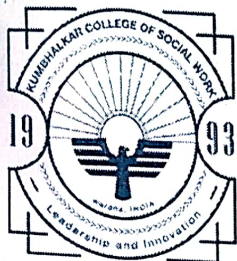
**Meeting place:** Seminar Hall

**Meeting Agenda :**

1. English speaking
2. Job placement
3. Model village
4. FDP and ADP
5. College Journal
6. MoU with International agencies
7. Sport, cultural, NSS and extension activities
8. B.S.W. Admission
9. ERP software
10. Research project

  
IQAC Coordinator  
IQAC Co-ordinator  
Kumbhalkar College of Social  
Work, Wardha

  
Principal  
**PRINCIPAL**  
Kumbhalkar College of Social  
Work WARDHA



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Dr. Chandu K. Popatkar  
(Principal)

## MINUTES OF MEETINGS

**Meeting No:** 1

**Meeting Date:** 25/ 11/2022

**Meeting Time:** 11:00am

**Meeting place:** Seminar Hall

IQAC Coordinator welcomed all the IQAC committee members and briefed the committee members about the agenda. The list of members present is attached. The agenda of the meeting was discussed as under.

### **Meeting Agenda :**

1. English speaking
2. Job placement
3. Model village
4. FDP and ADP
5. College Journal
6. MoU with International agencies
7. Sport, cultural, NSS and extension activities
8. B.S.W. Admission
9. ERP software
10. Research project

### **English:**

All IQAC members have discussed and determined on English speaking. IQAC shall be sign MoU with Astrons International Languages Academy, Wardha for create the atmosphere about English speaking among the Staff and students. Staff and students will be communicating each other in English language.

**Job placement:**

All IQAC members have discussed and determined on Job placement and determined Krushnalila career and guidance cell shall be approach to Various CSR, government and non government agencies for student's job placement and shall be mandatory Block placement for M.S.W. Sem. iv students.

**Model village:**

All IQAC members have discussed and determined on Model village. Karanji Bhoghe Tq. Dist. Wardha village is selected for social work practicum. Social work practicum committee shall be contact to Sarpanch and authority body for implement plan with people participants in village. Target of this programme shall be becoming model village to Karanji Bhoghe in Wardha district throve social work practicum.

**FDP and ADP :**

All IQAC members have discussed and determined about FDP and ADP. IQAC shall be conduct four FDP on New education policy, outcome biases course, proposal writing, E-content & ISO and 2 ADP on How to use login portals, advance documentation ect.

**College Journal :**

All IQAC members have discussed and determined on college journal. Principal shall be appointed four faculties for publish quarterly journal. Mr. Naresh Patil shall be coordinator of this activity. Also research committee shall be support and documentation of this activity.

**MoU with International agenesis:**

All IQAC members have discussed and determined about MoU with International agenesis. IQAC shall be sign MoU with International agenesis during this session. That International agenesis should be related to social work or education filed.

**Sport, cultural, NSS and extenuation activates:**

All IQAC members have discussed and determined on sport, cultural, NSS and extenuation activates. Responsible committees shall be organized activities as per academic calendar and submit one page report on right time with supportive documents.

**B.S.W. Admission :**

All IQAC members have discussed and determined about B.S.W. Admission. Krushnalila career and guidance cell and admission committees shall be conduct career awareness



camping with joiner and graduate colleges. Purpose of this activity shall be aware to students about B.S.W and M.S.W. Programme.

**ERP software:**

All IQAC members have discussed and determined about ERP software. Librarian shall be approach to company of ERP software and take demo with non teaching staff as well as put up note sheet for purchasing it.

**Research project:**

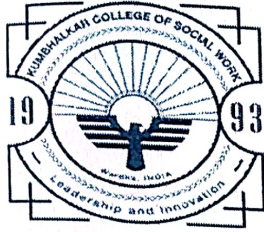
All IQAC members have discussed and determined about Research project. Research committee and project proposal committee shall be applying for research projects also Principal may be appointed faculty for this activity.



**IQAC Coordinator**  
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Kumbhalkar College of Social  
Work, Wardha



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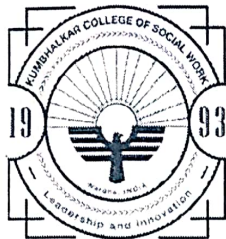
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### Action taken Report is pending

1. IQAC has been signed MoU with Astrons International Languages Academy, Wardha for English speaking course for students.
2. Krushanlila career and guidance center has collected varies agencies and sent students for Block or Job placement
3. NSS unit has been discoursing village for become model village.
4. IQAC has been conducted FDP and ADP in college.
5. Magazine committee has been collecting data for college magazine from students as well as Publicity committee has been filling up documents for College Journal.
6. Mr. Naresh Patil has been discussing varies International agenesis for MoU.
7. Sport, cultural, NSS and extenuation activates cell have organized activates.
8. B.S.W. Admission committee have completed successfully process of B.S.W. Admission
9. IQAC has been taking demo of ERP software from varies software companies.
10. IQAC has sent finance proposal to NAAC for organizing national seminar as well as Research project has been searching research projects.

  
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Dr. Chandu K. Popatkar  
(Principal)

Date:-23/01/2023

### NOTICE

According to, reference of कुसमव/से.व.आ./256/2023 दि.23/01/2023 and CDC meeting dated 16/01/2023. All the members of IQAC are informed that we conduct the emergency meeting on dated 25/01/2023. In this meeting we will be discuss the following meeting agenda.

So, all members are requested to attain the meeting on right time.

**Meeting Date:** 16/01/2023

**Meeting Time:** 11:00am

**Meeting place:** Seminar Hall

**Meeting Agenda :**

- 1) To read and confirm minutes of meeting of last IQAC meeting.
- 2) To discuss on Organizing conference
- 3) Discuss about AQAR-2022-23
- 4) Focus on Agencies for Job placement
- 5) To organizing awareness program on NEP-2020
- 6) To Introduce Career Guidance advance program-2023

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Dr. Chandu K. Popatkar  
(Principal)

Date:- 16/01/2023

### **MINUTES OF MEETINGS**

IQAC Coordinator welcomed all the IQAC committee members and briefed the committee members about the agenda. The list of members present is attached. The agenda of the meeting was discussed as under.

**Agenda 01:** To read and confirm minutes of meeting of last IQAC meeting.

**Resolution 01:** Last IQAC meeting was organized on 25/11/2022. IQAC Coordinator read and confirmed the MOM of last IQAC meeting.

**Agenda 02:** To discuss on Organizing conference

**Resolution 02:** IQAC coordinator has given brief information about NAAC sponsor conference/workshop/ seminar. The principal has nominated a conference committee for organizing proposal for NAAC conference under the NAAC coordinator Mr. Satish Dhawad. Committee will be made proposal and submit as per NAAC guideline.

**Agenda 03:** Discuss about AQAR-2022-23

**Resolution 03:** The IQAC Coordinator told all present members that as per new guideline of NAAC organising programs and improve quality of education. As per the academic calendar each faculty and committee must have complete responsibility and submit data to IQAC in authorised format. Teaching staff must have published research paper in UGC care listed, impact factor above-7 journal and Book. It is mandatory to all teaching staff.

**Agenda 04:** Focus on Agencies for Job placement

**Resolution 04:** IQAC Coordinator informed all members, as per NAAC peer team report we must have focus on job placement. Placement cell is actively worked and communicate to government and nongovernment agencies for placement also cell will be contact with alumni and help them for placement as well as all faculty member are work for increase Placement ratio.

**Agenda 05:** To organizing awareness program on NEP-2020

**Resolution 05:** IQAC Coordinator told that according to new manual of NAAC, organizing awareness program on NEP-2020. Cultural, NSS/extension cell and social work practicum, research committee are jointly work and organizing awareness program on NEP-2020. Faculty consoling to students regards NEP-2020 if any doubt of student then solve immediately at the local level.

**Agenda 06:** To Introduce Career Guidance advance program-2023

**Resolution 06:** IQAC Coordinator informed all members, that we have introduced career guidance advance program-2023 for HSC, UG and PG students as best practice of our institute. Admission committee is organise career guidance program at varies place and give details information about career in Social Work Education.

All members agreed for the same.

Venue: Seminar Hall

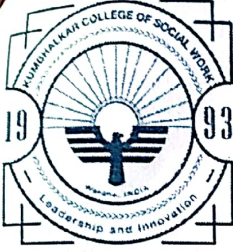


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### Action Taken Report

- Conference Committee has made and submit proposal of conference as per NAAC guidelines.
- Teaching faculty was published research paper.
- All committees have submitting data to IQAC regard AQAR-2022-23.
- Placement cell is collected data for student placement.
- Faculty member are counseling to students regards NEP-2020.
- Admission committee has been organizing Career Guidance advance program-2023 at varies place.

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